

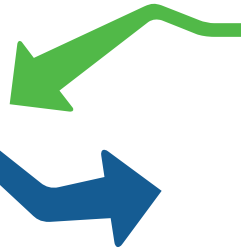


Education Suite

Human Resources

Payroll

Financials



Web Portals

Access information from anywhere

Education Suite Web Portals can be accessed from anywhere at any time through an Internet browser.

Distribute workload

Reduce requests for information and interaction with the financial, human resource, and payroll departments. Certain tasks such as leave and dispatch entry can be distributed to remote locations.

Analyze real-time information

Users can access operational and financial data as it is entered and posted. Analyze information either by general ledger account or any cost center.

Drill down to source documents

Drill down and export data to PDF or Excel format. Users can view scanned images of the original invoices behind accounts payable transactions.

Lock down data

Powerful role-based security restricts access and allows users to access only the information that should be available to them. Menu structure can also be tied to security configuration.

The age of the Internet has brought the expectation of instant access to information. Principals will no longer wait several weeks after month-end for paper reports to be sent out from head office. Employees do not want to contact the office to check on benefits, payroll information, or request leaves. Staff wanting to purchase school supplies cannot afford the time for a centralized purchasing group to issue the necessary purchase orders. The Education Suite from Open Door Technology allows all of these users and more to take advantage of the flexibility and simplicity of an Internet web browser to access systems critical to their job functions.

The Education Suite's web portals were created in Microsoft's .Net development environment and extend the Microsoft Dynamics NAV (formerly Navision) suite of business applications to the Internet. Occasional and remote users no longer require direct access to the core accounting system, significantly reducing training and support requirements.

Admin Self Serve > Employee Self Serve > Financial Management > Manager Self Serve > Purchasing > Superintendent Self Serve >

Division Accounts - Account Summary (All Posting Types)

Budget: Default budget | Page Size: 10

G/L Account Filter: | Summary Date: 5/2/2007 (M/d/yyyy)

Budget Manager: 108 - O'Toole Notre Dame School | Program: 000 - Begin-Total, 001 - System, 400 - Aboriginal Curriculum, 401 - Aboriginal Equity

Account No.	Account Name	Current Month Actual	YTD Actual	YTD Committed	YTD Encumbered	YTD YTD Total	Budget	Balance Remaining	Bal%
1-1-99-999-999	TOTAL REVENUE	0.00	961.51	0.00	1,308.96	2,270.47	0.00	-2,270.47	0.00
1-2-11-135-201	Legal Fees	0.00	1,189.20	0.00	0.00	1,189.20	15,000.00	13,810.80	92.07
1-2-11-135-345	Computer Supplies & Services	0.00	742.79	289.50	674.72	1,707.01	0.00	-1,707.01	0.00
Grand Total		\$0.00	\$5,973.35	\$0.00	\$0.00	\$5,973.35	\$25,000.00	\$19,026.65	

ODT Web Portal - Drill Down - Windows Internet Explorer

G/L Entries - Account: 1-2-11-135-345

Year: To Date This Year | Posting Date: 9/1/2006 to 5/31/2007

Posting Date	Doc Type	Doc No.	Description	Order No.	External Doc No.	Source Amount	Budget Manager	Program	Cheque No.	Mult. Chq.
09/24/06	Invoice	P003609	Staples		63345	742.79 Staples	108 - O'Toole Notre Dame School	001 - System		
11/15/06		00403	External hard drive - 320 GB			674.72 Staples	108 - O'Toole Notre Dame School	414 - Computer Services		
Grand Total										

ODT Web Portal - Document - Windows Internet Explorer

Purchase Invoice

Purchase Invoice #: 63345 | Purchase Invoice Date: 09/24/06

Pay To: Staples, 2A - 219 Dufferin Street, Toronto M8K 1Y9, Canada

Ship To: Wayne Gretzky Elementary #99, 123 Elm St., Regina S4T 1E9, Canada

Ship Via: | Receive By: 09/24/06 | Terms: | Vendor ID: V00007 | Confirm To: Buyer: | P.O. Number: | P.O. Date: 09/24/06

Number	Description	Budget Manager	Program	Quantity	Unit Cost	Total Cost
1-2-11-135-345	XXXXXX	XXXX	XXXX	100.00	3.06	305.80
1-2-11-135-345	Computer Supplies & Services	108 - O'Toole Notre Dame School	001 - System	100.00	6.94	694.20
Subtotal:						1,000.00
Invoice Discount:						0.00
Tax:						130.00
Total:						1,130.00

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Partner

Microsoft Dynamics

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Financial Management

The Financial Management web portal allows any user with responsibility for a cost center to access financial information over the web and analyze it in many different ways, including by general ledger account or by cost center. Users can drilldown from a financial report right to the originating transactions including a scanned image of a vendor invoice, if applicable. Powerful security in the Dynamics NAV system allows users to be restricted by facility or other budget control codes, allowing any user to review budget, actual, commitment, and encumbrance transactions against specific budget centers. Users can also quickly determine funds remaining in their budgets and can compare results to last year.

Employee Self-Service

Employees have access to a number of functions including the ability to request changes to key information. The change request is forwarded to the human resources manager for approval before the Dynamics NAV system is updated. Remittance stubs can be viewed online or reprinted for any pay period in history. Other employee information may also be reviewed online and requests made for changes.

Substitute Dispatch

Substitutes can be assigned over the web with an automatic integration to payroll for hours worked. Time can also be manually entered over the web. Available employees are grouped by employer groups to ensure substitutes are appropriately matched to open assignments.

Leave Management

This advanced human resources module allows employees to enter requests for leaves, recommend replacements, and check on the status of all requests. Managers and administrative staff can review and approve requests. Key information about staff is available online by facility.

Purchasing

The purchasing portal allows users to enter, print or email purchase orders from a web browser. Items can be received over the web. Supplier invoices can also be entered in preparation for completion by the accounts payable department. All permissions are based on those in the core Microsoft Dynamics NAV system.

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