

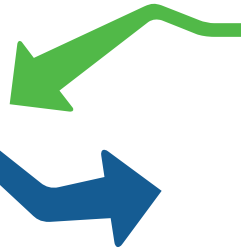


Education Suite

Human Resources

Payroll

Financials



Financials Fact Sheet

Access Information, Anytime, Anywhere

Users can access related information from anywhere in the Education Suite.

Lock Down Security Roles

Organizations can define specific menu items accessible to users. Permissions can also be extended to control specific modules and data.

Work Together

Multiple users can access the system at the same time, resulting in fast, efficient data entry, analysis, and processing.

Configure Unique Requirements

The flexibility of Microsoft Dynamics NAV allows for rapid configuration to meet unique Not for Profit requirements

Learn Quickly

Take advantage of the Microsoft User Interface to quickly learn the system and reduce training costs.

Use Electronic Documents to Reduce Paper

Manage paper through the easy integration of scanned documents to the financial system and retrieval via the powerful document search functionality.

The Education Suite is the backbone of your business management system and is built using the power of Microsoft Dynamics NAV, an application designed for mid-size organizations wanting the freedom to focus on managing day-to-day operations. It is ideal for organizations looking for one solution they can implement rapidly, learn and use easily, and configure and maintain with minimal disruption. The Education Suite provides Not for Profit organizations with a powerful financial solution that can be fully integrated to the Education Suite human resource and payroll modules and to many other third party software applications.

Streamline accounting processes and strengthen control of your organization's finances. With integrated data, intelligent real-time transaction processing, and robust analytical and reporting capabilities, reduce the time and effort spent on accounting tasks, monitor the organization's fiscal performance, and meet business and regulatory requirements.

The screenshot displays two windows from the Microsoft Dynamics NAV interface. The top window is the 'Vendor List' window, which contains a table of vendors with columns for Name, Address, City, and Province/State. The bottom window is the 'Purchase Invoice' window for 'Sports Repair Ltd.', showing various fields for invoice details, tax information, and a table of invoice lines.

| Name | Address | City | Province/State |
|-------------------------|------------------------------|-----------------|----------------|
| C & C Clothing Co. | 626 WELDON AVENUE | SASKATOON | SK |
| Electric, Power Company | BOX 4006, STATION C | CALGARY | AB |
| Fitness Emporium | PMB269 1670 S. ROBERT ST. | W. ST. PAUL | MN |
| Grand & Toy | BOX 909 | Lashburn | SK |
| Hardware, etc. | BOX 2969 | WINNIPEG | MB |
| McDonald's | BOX 68 | COCHIN | SK |
| Oil City | #305, 506 - 25TH STREET EAST | SASKATOON | SK |
| Sports Repair Ltd. | 1160 - 101st STREET | NORTH BATTLE... | SK |
| Staples | BOX 816 | Regina | SK |
| Telus | 260 BARRETT DRIVE | RED DEER | AB |

| T. No. | Description | Budget Manage... | Program Code | Gross Amount To Invoice | GST Amount | PST Amount | Other Tax | Tax Differenc... | Ta. Co |
|--------------------|---------------------|------------------|--------------|-------------------------|------------|------------|-----------|------------------|--------|
| G.. 1-2-12-140-258 | Repair of Equipment | 504 | 001 | 750.00 | 39.82 | 46.46 | 0.00 | | R |

Open Door Technology Inc.
1.877.777.7764
www.opendoor.ca

Microsoft
GOLD CERTIFIED
Partner

Microsoft Dynamics

Copyright © Open Door Technology Inc.
All rights reserved

Budgets

Create budgets for any general ledger account. Budgets can be exported to Excel, modified, and imported back into the system. Budget managers can analyze budget results through easy to use .Net Web Portals. Roles-based security ensures that users can access only their authorized budget areas.

General Ledger

Create up to eight segments in a general ledger account. Unlimited additional fields for cost center tracking expand the ability to track, report, and analyze the areas important to each organization.

Fund Accounting

Configure the optional Fund Accounting system to match the organization's reporting requirements. Unlimited funds are available.

Commitments and Encumbrances

Commitments are available for use with requisitions and encumbrances can be created from purchase orders. Both are tracked within the general ledger to easily view all committed, encumbered, and actual values by general ledger account. Drill down capabilities displays all transactions making up the amount.

Tax Codes

Set up flexible tax codes to track both non-refundable and refundable taxes for multiple tax authorities in any tax area code.

Accounts Receivable

Track invoices, process cash receipts, and automate sales order approval processes. Tightly manage customer credit limits. Integrate to third party billing systems.

Document Management

Easily attach scanned documents and supplier invoices to the financial database and retrieve the electronic copies at a later date.

Inventory and Purchasing

Take advantage of a purchase order system with real-time integration to a powerful inventory module. A requisition module allows users to submit requests for services or goods to the purchasing department or for fulfillment from stores.

Accounts Payable

Use optional control totals to ensure supplier invoices balance to purchase documents in the system. Invoices may be entered and posted individually or through Batch Manager.

Multiple receipts and invoices can be processed against one purchase order.

Take advantage of advanced payment features including MICR checks, multiple user-defined check formats and automatic check signatures based on authorization limits.

Easily enter one-time miscellaneous vendors without having to create a new vendor each time. Use Quick Pay to print and post checks all in one step from a purchase invoice screen.

Enter net or gross line item amounts and have the system calculate the taxes payable.

Accounts Payable Purchase Card

Use bank purchase cards to control spending and automatically integrate to the accounts payable and cash management modules. Cards can be assigned to individuals with restrictions on spending limit and authorized purchase types. Bank files can be imported directly into the financial system to simplify the recording of purchases and expenses.

Cash Management

Save hours and days each month by automatically reconciling bank accounts by automatically clearing checks or deposits from electronic bank download files. Unreconciled transactions will be flagged for easy follow up and can be corrected directly from the reconciliation screen.

Fixed Assets

Maintain complete records of all asset information. Accurately record, track, depreciate, and dispose of your organization's assets with minimal effort and maximum flexibility. View and analyze the current status of fixed assets in real time including costs, depreciations, and asset transactions. Automated depreciation calculations simplify accounting requirements for new government reporting standards.

Microsoft
GOLD CERTIFIED
Partner

 Microsoft Dynamics

**opendoor**
TECHNOLOGY

Copyright © Open Door Technology Inc.
All rights reserved

Open Door Technology Inc.
1.877.777.7764
www.opendoor.ca

